

# Professional Art Services

## Helen Haubensack-Bitterli



### Objective:

Provide tailor-made, competent and first rate support services to artists according to their individual requirements before, during and if necessary post their exhibition.

### Range of Services:

Curatorial assistance, writing of/translation of texts in English and German, drawing up of contracts/sales invoices, assistance with installation/deinstallation and presentation (including labelling and lighting), on site gallery management including completion of sales, arranging of transport and insurance formalities, organisation and coordination of marketing activities including special events eg Meet the Artist event targeted to specific groups of interest.

### Skill Set:

Varied and 30+ year professional experience in the international art world collaborating and working with private and corporate collectors, curators, museums, galleries, artists and art industry related suppliers. Excellent communication, language and organisational skills coupled with multi cultural background and expertise in dealing with diverse institutions and clientele.

### International Work Experience (30+ years):

Art Galleries (dealing in Contemporary, Modern and Old Master works)

Museum Exhibitions (including MoMA, Tate Modern, Foundation Beyeler, NAMOC, Mori Art Museum, Art Gallery of New South Wales,)

Art Fairs /Biennials (including ArtBasel, Art Basel Miami Beach, TEFAF, PAN and Manifesta)

Private Exhibitions (planning, organisation and successful realisation from A-Z of modern and contemporary group and solo artists)

Collections Management (including Corporate and Private collections)

Art Scholarship (Project Manager for the The UBS Young Art programme)

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